

LYDIA SALDAJENO

FREELANCE WRITER

PROFILE

I'm a freelance writer with a focus on scriptwriting and children's and pre-school animated IP development.

CONTACT

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EDUCATION

NEW YORK UNIVERSITY, 2017

BFA Dramatic Writing
Minor in Game Design

SKILLS

- Scriptwriting and draft revision
- Note-taking and distribution
- File organization and updating
- Detail-oriented research
- Studio maintenance
- Correspondence and mailroom duties
- Written and spoken communication
- Organization and time-management

Expertise in Final Draft, Microsoft Office Suite, Google Drive, and Social Media

Experience with Mac/PC, Squarespace, Wix, and Photoshop

EXPERIENCE

GLOW IN THE DARK CONCEPT STUDIO • JUL 2018 - PRESENT

Freelance Writer / Creative Office Assistant

- Wrote and revised script drafts
- Edited and arranged Show Bibles
- Organized and updated database files
- Took and distributed detail-oriented production notes
- Maintained studio space organization
- Thorough client and media research
- Updated website and social media
- Wrote and and sent email correspondence
- Represented the studio at business conferences
- Compiled Pitch Bible information for studio and clients

GLOW IN THE DARK CONCEPT STUDIO • JAN 2018 - JUN 2018

Intern

- Maintained studio space organization
- Organized and updated database files
- Took and distributed detail-oriented research notes
- Updated website and social media

RECOGNITION

"OUTSTANDING WRITER FOR TELEVISION, BFA" • MAY 2017

- Awarded by the Rita & Burton Goldberg Department of Dramatic Writing